**What is basic skills?**

Basic Skills is a guided study hall. This class is designed to help students with homework, organization, and IEP goals and objectives.

**Classroom Expectations:**

Students need to come to basic skills with a plan. Students will need to come prepared to work for the full hour of class. If the student doesn’t have homework, they need to come prepared to study for an upcoming test, read or check grades. Students will be expected to retake quizzes/tests based on a grade mark of D (66% or lower) in any curricular class. Students need to bring all of the materials that they will need to carry out the plan. I will be asking each student what their plan is and monitoring whether they are following their plan. Students will receive a grade for basic skills.

**Passes:**

Each student is allowed 1 pass per class (make sure you have your assignment book). This does not include teacher issued passes. This is to ensure that each student is coming to class with a plan and prepared for a successful work period.

**Grades:**

Students are graded in the areas of planner completion, participation, and progress checks. Each student is graded on a system of +, check, or -.

*Participation:*

+ = 100% of the time working on academics.

Check = 75% of the time working on academics.

- = 50% of the time working on academics and needing constant redirection.

*Planners:*

+ = 100% of the planner completed up to the basic skills hour.

Check = 75% of the planner completed up to the basic skills hour.

- = 50% of the planner completed up to the basic skills hour. Students will be given a – automatically if they fill out their planner during basic skills class. Planners should be completed during each class period!! Students are also awarded points for having their planner signed weekly. This is necessary to keep open communication between school and home.

*Absences:*

Exemption will be given for excused absences. However, students are responsible for connecting with classroom teachers for missed work.

I\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ have read and fully understand the above information.

Student Signature\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Parent Signature\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Please sign and return this to your basic skills teacher. This is one of the first grades in Campus Portal for your Basic Skills class.

I am excited to be working with you this year!!!

Mrs. Richter